

**Minutes of Selectboard Meeting
September 2nd, 2015**

Present at Meeting:

Bert Potter, Selectman; Aaron Korzun, Selectman; Steven Nicholson, Selectmen; Linda McGuire, Treasurer; Jamie Carrara, Road Commissioner; Randy Page, Delinquent Tax Collector; Mark Goodwin, Clerk

Mark Youngstrom- OCE
David Fretz
Hugh Spafford
Lisa Steckler

Call to Order:

The meeting was called to order at 7:01 PM by Selectman Potter

Approval of Agenda:

Steven moved and Aaron seconded to approve the agenda. Modification: Conservation Commission withdrawal, Delinquent Tax Collector – Tax Sale proposal, Road Commissioner – status of grader, appointment of Community Meeting House representative, Nursery School renovation update, Bottle Redemption fund raising at the Transfer Station. Approved with modifications

Bottle Redemption Fund Raising:

Lisa Steckler was seeking permission from the Selectboard to collect the refundable bottles at the Transfer Station for the Shrewsbury Mountain School sixth grade for a fund raising for the upcoming class trip.

The request was tabled until Bert could provide Ms. Steckler with the Selectboard policy regarding redemption fund raising.

Road Commissioner:

Jamie anticipated giving the Selectboard on the status of the grader, but reported that the vendor did not call him back prior to the meeting. The grader is ready for delivery.

Old VT Rte. 103:

The Road Commissioner and the Selectboard were surprised by how VTrans treated the “side road” off of Lincoln Hill Rd. during the just completed reconstruction. The “Old 103” was not expected to be a thoroughfare. The Road Commissioner indicated that there are maintenance and safety issues that would have to be addressed if the property were to revert back to a thoroughfare. The Selectboard will examine ways to deter vehicle traffic on Town property, and include it as part of the next Selectboard meeting, so as not to have the current access become a standard expectation.

Plowing of UCRR to the Brown Bridge / North Branch Rd.:

Hugh Spafford requested that the Town consider plowing down to the Brown Bridge this winter in light of the fact that the Town now has the equipment to do that, even though the Brown Bridge itself is not open.

Tabled till next Selectboard meeting so that the Selectboard can confer with the Road Commissioner who will also inspect the area.

Meeting House Drainage:

Mark Youngstrom inquired if the Town could investigate modifying the bank behind the Community Meeting House which is causing drainage issues on the north and east corner of the Meeting House. Mark Youngstrom thought that because the building is a Town building that the Road Commissioner could do the work, or the Town would pay for the contracted services to have the drainage issues resolved.

Jamie indicated that he will examine the problem and report to the Selectboard.

Rustic Rooster:

Bert moved and Aaron seconded to approve the Outside Consumption Permit submitted by the Rustic Rooster. Discussion: This is an addendum to previous approved license specific to outside seating on a seasonal basis. The area appears to fully marked off and will be under the enforcement of the DLC investigator as part of the overall approved license. Approved

Haley and Aldrich MSE Wall Feasibility Study Proposal:

Mark Youngstrom from Otter Creek Engineering presented a proposal from H&A for geotechnical engineering services for the purposes of assessing the feasibility of a MSE wall system and prepare a report for FEMA review.

In summary the scope in work consists of the following:

Subsurface explorations and geophysical testing, test borings and seismic refraction

Depth and profile of the subsurface ledge including composition and suitability for MSE Wall construction

Profiling topographical data for engineering and design estimates including geometry for construction, including sketches of the geometric configurations of a soil nail system as required.

Mark indicated that the estimated \$48,500 is a FEMA allowable cost that is reimbursable to the Town as part of the overall project.

The proposal Mark Youngstrom presented to the Selectboard, had the signatories listed as Otter Creek Engineering rather than the Town of Shrewsbury. Mark will have H&A change the Grantee to indicate the Town of Shrewsbury.

Bert moved and Aaron seconded to approve the recommendation of OCE and accept the proposal from Haley & Aldrich for geotechnical engineering services in respect to the Upper Cold River slide area (PW 2867), in addition to delegate the Selectboard Chair to sign the services contract with Haley & Aldrich in order to expedite commencement of the study. Discussion: Consensus is that the work will be required regardless of which engineering solution is actually built, because ultimately it is a feasibility study that will be used for justification of any appeal made in the future and for actual engineering and design that is resolved to be built. Approved

Mark Youngstrom also included a proposal of \$22,500 for a geotechnical analysis for the 4400 area of the Cold River Road. The Selectboard tabled action on this particular request in so far as that there is no clear means for reimbursement of the expense, i.e. a grant. (c.f. Selectboard action of August 5, 2015 regarding the *4400 Cold River Road Hazard Mitigation* in respect to authorizing a study once a funding source can be found.) It is noted that now that an estimate for the study has been determined, it can be more readily used to apply for a grant to do the analysis to determine remediation actions in the area. Mark Youngstrom indicated that currently one source of funding for remediation of this particular area that has been uncovered is specified as \$100k for planning purposes and a 60/40 ratio of grant and matching funds for implementation. Other sources are apparently being investigated, but not yet determined as to their viability for this project.

The time frame for the Upper Cold River Road (PW 2867) study to commence is estimated as three weeks from signed documentation from the Selectboard.

Wright Construction MOU:

Wright Construction, contractor for the VTrans Brown Bridge rehabilitation project requested the use of a small area, an extended portion of the ROW, of the Warner Swimming Hole in order to move equipment which a bit wider than the ROW. A MOU was presented to the Selectboard that has been reviewed by the Town Agent that indemnifies the Town.

Steven moved and Aaron seconded to approve the MOU with Wright Construction for use of the extended ROW at the Warner Swimming Hole. Approved

Delinquent Tax Sales:

Randy Page, Delinquent Tax Collector presented a request to retain an attorney to conduct two Tax Sales. Arthur Geary and Steven Korzun.

Note: At this point Aaron recused himself from acting on the Steven Korzun request.

Bert moved and Aaron seconded to authorize Randy to proceed with retaining an attorney in order to conduct a Tax Sale on the Arthur Geary property. (Parcel ID: 943-0-0047 / 6.4 acres with Mobile Home) Discussion: Steven inquired as to the rational of proceeding with this particular tax sale as compared to other delinquencies that have been outstanding for longer periods of time. Randy indicated that he has not been able to make contact with the property owner in regard to this particular property in order to determine if a payment schedule can be set up, whereas with most other delinquencies a payment schedule has been established and the property owners are maintaining regular payments. With the Geary property there has been no contact with the property owner and it looked as if the property has been abandoned. Approved

Bert moved and Steven seconded to proceed authorize Randy to proceed with retaining an attorney in order to conduct a Tax Sale on the Stephen Korzun property. (Parcel ID 035-0-2205 / 95.2 acres with camp) Discussion: Randy indicated that Stephen Korzun made one payment after a payment schedule was set up and has ceased making payments. Approved

Nursery School Renovation:

Aaron reported that the original planned work is nearly complete and that some additional work will be added on and will proceed with authorizing additional work based on the following:

- Estimate for \$630 to install combination storm windows for the north side windows in order to have more ventilation.
- Estimate of an additional \$1000 to hang gutters on one section of roofing in order to divert water away from the building which is exasperating draining issues and is detrimental to the foundation and exterior walls of the building.

Aaron will obtain an estimate for remediation of the north exterior wall.

Contact Countrywide Glass for an inspection of the Fire Alarm System. Inspection is not up to date.

Work through a punch list which will include a general clean-up of the renovation area, including sheet rock dust. If additional cleaning is required he may seek a professional service.

Open to the Public:

No members of the Public present

Minutes:

Bert moved and Steven seconded to approve the minutes of August 19, 2015 with addendum of August 26, 2015 reconvening of recessed meeting. No discussion. Approved

Orders

Bert moved and Aaron seconded to approve:

Road Commissioner Orders # 9 of September 2, 2015 for \$4,340.54. and Selectboard Orders # 9 of September 2, 2015 for \$9,124.87. No discussion. Approved

Meeting was duly adjourned at 8:50 PM

Respectfully submitted,
Mark Goodwin, Town Clerk

These minutes are unofficial until approved by the Selectboard at the next regularly scheduled meeting.