

**Minutes of Selectboard Meeting
November 18th, 2015**

Present at Meeting:

Bert Potter, Selectmen; Aaron Korzun, Selectman; Linda McGuire, Treasurer; Richard Biziak, Auditor; Sandy Bragg, Auditor; Mark Goodwin, Clerk

Members of the Public

David Fretz

Darcy Nelson

Peter Gile

Call to Order:

The meeting was called to order at 7:00 PM by Selectman Potter

Approval of Agenda:

Bert moved and Aaron seconded to approve the agenda. Approved

Rutland County Humane Society:

Darcy Nelson had requested that the Selectboard consider the inclusion of the Rutland County Humane Society (RCHS) on the March Annual Town Meeting ballot for \$150. Mrs. Nelson presented the rationale based on what RCHS does specifically for the Town of Shrewsbury. Indicating that currently in 2015 RCHS has taken 13 animals from Shrewsbury, helped in the coordination of 2 animal cruelty cases in Shrewsbury as well as provided both educational programs and spay and neutering programs (VSNIP and SNAP programs) for Shrewsbury residents. Darcy also summarized that process by which various animals become sheltered at the RCHS facility including being brought by the Animal Control Officer, Pound Keeper as well as strays found by residents.

The Selectboard requested that a letter be submitted from RCHS formalizing the request, prior to making a decision when the full Board is present.

2015 / 2016 Auditors Report Schedule:

The Shrewsbury Board of Auditors presented their annual schedule for the production and printing of the 2015 Town Report for utilization for the 2016 Annual Town Meeting Informational Meeting (2/29/2016) and Australian ballot on March 1, 2016. Specific items on the schedule were discussed, particularly those financial reports that come from the Treasurer's office. The Auditors were seeking an indication of when some reports might be available in respect to the closing of the 2015 accounts and accrual processes, the last Selectboard meeting and when the last Orders would be processed. Narrative reports were also discussed, who would be responsible for them and what they might include.

The Auditor's proposed schedule also included the time it would take for distribution of the report and the statutory requirement for having it available to voters (16 V.S.A. §2641(b) and 24 V.S.A §1681).

The Auditors brought to the attention of the Selectboard some of the comments made at the 2015 Informational Meeting pertaining to: 1.) FEMA accounting of repairs and a request for more detail concerning repairs, revenue and expenditures in the reports, 2.) goals, activities of Reserved Funds and 3.) Capital budgeting. IN additions the Auditors highlighted some of the comments in regard to the Annual Report Survey: More detail on FEMA & Expenditures, explanation of why revenue. & expenditures didn't match up, Budget, could not find money that Selectboard talked about re Nursery School, clearer Financial Statements for Town & School, and too much misc. info.

The Treasures commented on the question of the revenue and expenditures not matching up as a perennial issues having to do more with accounting than Balance Sheet math. The Auditors may attempt to make an annotation in the Town Report in regard to the seeming imbalance in some of the accounts having to do with is accounting perception.

Steven was named as the Point of Contact (POC) for the Auditors in the preparation of data for the Town Report.

Institutional Bank for Town Accounts:

Linda informed the Selectboard that she is in the process of finding a new institution for the Town banking accounts. Citizen’s Bank has notified Linda that they will start charging fees for conducting business with them.

Health Connect 2016 Open Enrollment:

Bert moved and Aaron seconded to approve the BC&BS Platinum Plan as the 2016 base plan for the Shrewsbury employees eligible for the benefit. Discussion; this is the base plan which will be use d to determine the reimbursement rate. Approved

Appointments:

Bert moved and Aaron seconded to appointment the following member of the Shrewsbury Planning Commission as Alternates to the Development Review Board: Laura Black, Melissa Reichert, David Rice, Francis Wyatt and Timothy Vile. Discussion; nominations received from Mark Youngstrom, Chair of the DRB. Approved

Open to the Public:

David Fretz inquired if there was any new information regarding the Upper Cold River Road slide. Bert indicated that other than formal request for a time extension of PW 2867, there has been no substantial progress.

New Business:

Notification for the final closeout of the Brown Bridge refurbishment between Wright Construction and VTrans will be on Thursday Dec. 3rd. Aaron will attempt to inspect that area near the Brown Bridge that was utilized by Wright and which was outside the ROW.

Bert moved and Aaron seconded to authorize the Town Clerk to purchase a new laptop PC with upgraded software including consulting services for disk transfer, not to exceed \$1,300. Approved

Minutes:

Bert moved and Aaron seconded to approve the minutes of November 4th , 2015. No discussion. Approved

Orders

Bert moved and Aaron seconded to approve:

Road Commissioner Orders # 11A of November 18, 2015 for \$37,853.46 and Selectboard Orders # 11A of November 18, 2015 for \$11,950.27. (Note: \$Road Commissioner Orders included \$10k for the mandatory Town share of the Lincoln Hill Culvert, and the scheduled purchase of the chloride tank.) No discussion. Approved

Meeting was duly adjourned at 8:40 PM

Respectfully submitted,
Mark Goodwin, Town Clerk

These minutes are unofficial until approved by the Selectboard at the next regularly scheduled meeting.