

**Minutes of Selectboard Meeting
January 6th, 2016**

Present at Meeting:

Bert Potter, Selectman; Aaron Korzun, Selectman; Steven Nicholson, Selectman; Jamie Carrara, Road Commissioner; Sharon Winnicki, Lister; Richard Biziak, Auditor; Barry Griffith, Town Agent
Mark Goodwin, Clerk

Members of the Public:
David Fretz

Call to Order:

The meeting was called to order at 7:01 PM by Selectman Potter

Approval of Agenda:

Aaron moved and Steven seconded to approve the agenda. Modifications: If time allows the Board will address issues raised by a letter received by the Auditors this evening. Approved with modifications.

Lister Budget:

Sharon Winnicki, Chair of the Board of Listers presented a proposed budget for 2016. Primarily she requested an increase in the training portion because she anticipates having to train at least one, possibly two new Listers in the coming year. Sharron also requested restoration of the Salaries line item to 2014 levels. The justification being new requirements from VT Dept. of Taxes necessitates additional time.

Current Use and 411 Submission Exemption:

Sharon requested that the Selectboard approve an extension for submission of the 2015 Grand List Form 411 pursuant to the criteria outlined by a memo from Doug Farnham, Dir. of PVR. Because the processing of Current Use files has taken an extraordinary amount of time due to the 2015 Opt Out Option overwhelming the department.

Bert moved and Steven seconded to request an extension to January 31, 2016 for filing the final 411 (Billed Grand List). Approved

Upper Cold River Road Shear – PW 2867:

The Selectboard acknowledged receipt of a copy of the FEMA determination of December 29, 2015 indicating that FEMA will revise the scope of work previously approved for this particular project to include utilizing a stone buttress approach remediation. The letter is addressed to Mary Andes, VT DEMHS and was received via Mark Youngstrom, OCE. Mark was not present to give any specific updates to questions pertaining to the confirmation of the project being a “cost plus” project.

Steven attempted to clarify a previous inquiry about a commencement date and schedule by indicating that the ANR restrictions regarding working in the water course still applied as far as he knew, however preliminary site work, design as well as other associated tasks would be starting as soon as weather would allow in the Spring.

Davis Fretz thanked the Selectboard and Mark Youngstrom for their persistence over the past four years in order to persuade FEMA of the best possible solution to the road failure.

VELCO access vis Gaynor Rd. to THE Transmission Corridor:

Bert had received a request from a representative of VELCO seeking a permit to Work Within the Town ROW in order to access their transmission lines off of Gaynor Rd, via VT Rte. 103. Bert indicated that he did not have the technical details of how VELCO plans to utilize Gaynor Rd. and in what condition they anticipate leaving it in. The Selectboard as well as the Road Commissioner were inclined to not approve such a permit because of a general apprehension of opening up access to a now very seldom used Class 4 road. An addition consequence to this would be vehicle access to the AT/LT Corridor and Clarendon Shelter reminiscent to the problems experienced with the Gov. Clement Shelter prior to turning a section of Gov. Clement Shelter road into a Legal Trail and gating access. In addition it would possibly allow for additional vehicle traffic to traverse the entire length of Gaynor Rd., and causing even further deterioration of the corridor. This situation will have impact on the Codes and Standards obligations for abatement of water run off per the new Act 64 (VT Clean Water Act). Bert will attempt to have VELCO transmit additional specification information and have a representative attend a Selectboard meeting for a briefing.

Audit Report:

Rich Biziak documented some questions pertaining to the Annual Report regarding Appointments and Orders.
The Road Commissioner and the Clerk will attempt to get and/or clarify the information for the Auditors.

Road Commissioner Budget:

Jamie presented his budget on a line by line basis. No particular large expense was noted or anticipated. Most all line items will be leveled funded or have modest and reasonable increases. Some expenses like tools and tool boxes, sign post hardware were deferred from 2015 into 2016 in response to cash flow issues due to the timing of FEMA reimbursements. The Selectboard will incorporate the Road Commissioners draft into their overall budget calculations, including those items that are still awaiting estimates like the Town Garage alarm system.

Open to the Public:

No members of the public present.

Minutes:

Steven moved and Aaron seconded to approve the minutes of December 16, 2015 and December 28, 2015 (reconvening of 12/16/15 adjournment). Discussion: Steven noted a correction that was needed for the December 28th minutes; misspelling of "Gainer" Rd. for Gaynor Rd. Approved with corrections.

New Business:

Bert moved to approve the Certificate of Highway Mileage for the year ending February 10, 2016. Discussion: During the past year there had been no new additions or deletions of Highway Mileage. Approved

Orders

Aaron moved and Steven seconded to approve:

Road Commissioner Orders # 1 of January 1, 2016 for \$12,497.95 and Selectboard Orders # 1 of January 6, 2016 for \$2,483.66 No discussion. Approved

FEMA Administrator:

The Selectboard acknowledged the finalization of John Wood's tenure as FEMA Administrator as of December 31, 2015. The Selectboard appreciates the effort by Woody in the challenging FEMA reimbursement process.

Aaron moved and Bert seconded to appoint Steven as FEMA Administrator Approved

Meeting was duly adjourned at 9:05 PM

Respectfully submitted,
Mark Goodwin, Town Clerk

These minutes are unofficial until approved by the Selectboard at the next regularly scheduled meeting.