

**Minutes of Selectboard Meeting
May 4th, 2016**

Present at Meeting:

Aaron Korzun, Selectman; Steven Nicholson, Selectman; Bert Potter, Selectman; Jamie Carrara, Road Commissioner; Mark Goodwin, Clerk

Mark Youngstrom – OCE

Members of the Public:
David Fretz

Call to Order:

The meeting was called to order at 7:00 PM by Selectman Potter

Approval of Agenda:

Aaron moved and Bert seconded to approve the agenda. Modifications: Road Commissioner time slot moved to the end of the meeting, OCE had documents that required approval.

Approved with modifications

Otter Creek Engineering:

Mark Youngstrom had three documents that required approval in respect to PW 2867 / the Upper Cold River Road Shear:

- *Change Order #3 for \$30,029.79.* This is for the additional material required as a result of an increase in the area of the road failure due to heavy rains and elapsed time (four years) of initial road failure and mediation.
Bert moved and Steven seconded to approve Change order #3 as presented. Approved
- *Certificate of Substantial Completion.* This document, essentially indicates that the project is complete. Mark Youngstrom indicated that there were some minor punch list items yet to be completed by the contractor as well as the installation of the guardrail. Mark will be meeting with Casella Construction to itemize the punch list and go over any outstanding incidental items. Including, but not limited to dressing up the construction area in form of vehicle barricades / large stones in order to inhibit vehicles from encroaching too far off the road bed close by the bridge abutments and where the temporary bridge landings were located which had been disturbed as part of the shear rehabilitation. Mark also referenced the two gates that will need installation as per the Easement Agreement with Keith Apgar as well as informing the easement Grantees that the project is substantially complete.

Bert moved and Aaron seconded to approve the Certificate of Substantial Completion.

Discussion: David Fretz inquired about the vehicle, primarily four wheelers, access via the UCRR through the shallows of the Cold River towards the “swimming hole” that was a result of the construction. OCE will address that issue with Casella Construction while developing the incidental punch list. Mark invited David Fretz to meet him on site to clarify that particular concern. Approved

- Contractor's Application for Payment No. Two. Steven moved and Bert seconded to approve payment to Casella Construction for \$456,833.89 for Project PW 2867. Approved

4400 Cold River Road Site:

Mark Youngstrom indicated that the report from Haley and Aldrich has been received. It is being utilized as substantial documentation concerning the stabilization of the Cold River Road roadbed in the Grant Application that Alan Shelvey has submitted a draft of to the VT DEMHS. Included in the draft are some preliminary estimates on the cost of road construction submitted by Casella Construction under the request of Otter Creek Engineering. The draft, which included the Cost Benefit Analysis, is currently under review by VT DEMHS, and the Town is awaiting further indications and instructions for formal submission.

Appointments:

Bert moved and Steven seconded to appoint Debbie Blecich as Library Trustee. Approved.

Bert moved and Steven seconded to appoint Aaron Korzun to the ACT 64 Advisory Board.

Discussion: The Advisory Board is looking for municipal representation and is being formed in conjunction with Rutland Regional Planning Commission and VT Department of Environmental Conservation (DEC) to address rulemaking in response to ACT 64 (Clean Water Act). Approved

Excess Weight Permits:

Bert moved and Steven seconded to approve Excess Weight Permits for: Richard McKirryher and Curtis Hollow Construction. Discussion: All supporting documentation was in order. Approved.

Open to the Public:

David Fretz wanted to thank the Selectboard and OCE / Mark Youngstrom for their tenacity in sticking with the UCRR Slide issues and seeing the project actually approved by VT DEMHS / FEMA, permitted by all the jurisdictional agencies and completed.

New Business:

The Selectboard acknowledged receipt of an invitation from Rutland City Mayor, Christopher Louras regarding the Syrian Refugee Rutland resettlement project to be held May 12th at the Rutland Free Library for Rutland County officials.

Minutes:

Bert moved and Steven seconded to approve the Minutes of 4/20/2016. Approved

Orders

Bert moved and Aaron seconded to approve Road Commissioner Orders # 5 of May 4, 2016 for \$465,815.12 and Selectboard Orders # 5 of May 4, 2016 for \$3,061.57 (Note: The Road Commissioner's Orders include 446,833 for contractor payments regarding PW 2867). Approved

Transfer Station Monthly Drawing:

Robert Poro's name was drawn for the \$10 Punch Card by David Fretz

Road Commissioner Report:

Jamie presented a job description regarding a *Highway Maintenance Worker* for approval by the Selectboard for an anticipated opening on the Road Crew. The position description was reviewed. Four typographic errors were noted and a couple of questions raised regarding qualification and performance criteria.

Bert moved and Aaron seconded to approve the Job description with corrections and modifications. Approved.

Bert moved and Aaron seconded to go into Executive Session in order to discuss wage and personnel issues in respect to the Road Crew at 8:25 PM
8:35 PM Returned from Executive Session.

Steve moved and Bert seconded to authorize the Road Commissioner to negotiate wage rates with viable candidates who will be applying for the open Road Crew position. Approved.

Meeting was duly adjourned at 8:55 PM.

Respectfully submitted,
Mark Goodwin, Town Clerk

These minutes are unofficial until approved by the Selectboard at the next regularly scheduled meeting.