

**Minutes of Selectboard Meeting
Wednesday September 7th, 2016**

Present at Meeting:

Bert Potter, Selectman; Steven Nicholson, Selectman; Aaron Korzun, Selectman; Jamie Carrara, Road Commissioner; Sharon Winnicki, Lister; Mark Goodwin, Clerk

Allan Shelvey: Hazard Mitigation Grant Coordinator

David Rice: Emergency Management Coordinator

Call to Order:

The meeting was called to order at 7:01 PM by Selectman Potter

Approval of Agenda:

Aaron moved and Steven seconded to approve the agenda. Modifications: Additional items under New Business: Gaynor Rd. issues, Transfer Station incident report, Eastham Rd. tree removal, Road Commissioner will be making a report on recent activity. Approved with modifications

Lister Update:

Sharon reported that she just completed four days of Lister training held in Burlington. She was curious as to whether she would be compensated for her travel time. She did commute to Brandon in order to car-pool with someone else who was attending the training.

Sharon informed the Selectboard about a Department of Transportation initiative regarding Statewide Parcel Mapping.

Sharon indicated to Alan Shelvey that she now has contact information in PVR & Current Use in regards to making a preliminary assessment of the value of the land required for the anticipated 4400 Cold River Road Mitigation Project. The particular nature of the configuration of the land to be assessed apparently will benefit from a review by PVR and/or Current Use in the Department of Taxes.

TS Irene Closeout Update:

Steven reported that he has been in contact with Ron Pentkowski, VT DEMHS Public Assistance Administrator in respect to the status of various projects from TS Irene specifically regarding closeout and final payments. After his initial contact with VT DEMHS, Steven reported that there may be more projects that have not been closed out than were first thought. Steven reported that the project is taking much more time than he anticipated and has been delayed by re-assigned personnel at VTrans and decentralized record keeping in the Public Assistance office.

4400 Cold River Mitigation Project:

Allan Shelvey presented an update and estimated project schedule (Gantt Chart) based on known factors as well as possibilities or options in anticipation of a grant award. The options include possible Town Share funding sources for the estimated \$178,625 funding that the Town will be obligated for.

The initial steps of contacting the land owner and engaging in the process of acquiring the land necessary to relocate the Cold River Road away from the hazardous area are essential to be

taken soon, in order for the project to commence and be completed within the estimated two-year time frame. Alan indicated that the timing of the project becomes critical depending on how the Town share portion will be raised, particularly if bonding might be a methodology utilized because it has an additional time factor associated with that method. Alan indicated that taking the initial steps of negotiating the fair assessment process and getting an appropriate survey completed will be useful in being able to proceed quickly once the Grant is awarded.

In response to an inquiry from Bert, Alan will attempt to ascertain if the Town must “have title” to the land prior to the Grant award, or if having an “option and or agreement in place” will suffice to meet the obligations of the Grant.

At this time it would appear that there is about \$20k left from the \$25k Mitigation Fund that was set aside for this specific project last year. Jamie indicated that he will inquire with VTrans as to alternate sources of matching funds (Better Back Roads, Rural Roads mitigation funds, etc.).

An agenda item will be placed for the next Selectboard meeting for further discussion.

A courtesy contact with the landowner will be attempted by Bert, Aaron and Alan this Friday.

Tree Removal at 3081 Eastham Rd.:

Bert reported that James Bennick wanted to know why the tree near his property was taken down by the Road Commissioner. Apparently the tree was declared dead and hazardous by the Tree Warden and based upon its inherent instability was removed by the Road Commissioner, who validated its condition.

Jamie and Arron reported that the Meeting House Committee were looking to have some deteriorating maple trees removed near the Meeting House that are in the Town ROW. Jamie is planning to have a Green Mountain Tree Tech remove them later in the year with possibly some other dead or dying trees.

Road Commissioner Report:

Jamie took delivery of the new truck on Tuesday September 6. There is a new feature called “On Command Communication” which is a remote monitoring system so that diagnosis of malfunctions can be made remotely, by-passing the need for towing to determine the fault codes. The service has an initial Hardware cost of \$495 for two years monitoring and continued monitoring from Clark’s at no charge after that.

Bert moved and Aaron seconded to approve the two (2) year On Command Connection Service for the new International Truck. Approved.

Executive Session:

The meeting moved into Executive Session at 8:10 PM to discuss personnel matters.

Returned from Executive Session at 8:18 PM

The personnel issues will continue to be monitored with the Selectboard being kept apprised of the situation moving forward.

Gaynor Rd.:

Issues have arisen with the work Rocky Lucian has been doing in his attempt to rehabilitate Gaynor Rd., a Class 4 Road. Aaron will address complaints of impediments in the road with Mr. Lucian, which are prohibited by 19 V.S.A. §1105.

Catering Permit:

The Clerk presented a Catering Permit request for a wedding at Crisanver House on September 24, 2016.

Bert moved and Aaron seconded to approve the Request to Cater Malt , Vinous and/or Spirituous Liquors for Roots LLC. Approved.

Open to the Public:

No members of the Public present

Minutes:

Bert moved and Steven seconded to approve the minutes of August 17th , 2016. Approved

Orders:

Bert moved and Aaron seconded to approve Road Commissioner Orders # 9 of September 7, 2016 for \$25,452.83 (Note: Included is the VLCT Workman's Compensation and Property Causality Insurance Premiums of ~\$6k and Gravel of ~\$7k) and Selectboard Orders #9 of September 7, 2016 for \$1,867.95. Approved.

Meeting was duly adjourned at 9:00 PM.

Respectfully submitted,
Mark Goodwin, Town Clerk

These minutes are unofficial until approved by the Selectboard at the next regularly scheduled meeting.