

**Minutes of Selectboard Meeting
Wednesday October 5th, 2016**

Present at Meeting:

Bert Potter, Selectman; Steven Nicholson, Selectman; Aaron Korzun, Selectman; Sharon Winnicki, Chair Board of Listers; Mark Goodwin, Clerk

Craig Jewett, Otter Creek Engineering

Call to Order:

The meeting was called to order at 7:01 PM by Selectman Potter

Approval of Agenda:

Aaron moved and Steven seconded to approve the agenda. Approved

Spring Lake Road Culvert Project:

Craig Jewett from Otter Creek Engineering presented three items to the Selectboard:

- Certificate of Substantial Completion
- Change Order #1
- Contractor's Application for Payment #1

Mr. Jewett described the three items; The Town has use of Spring Lake Road again, hence the Certificate of Completion, the project was concluded approximately \$5,000 under budget, hence the Change Order #1 reflecting the cost underrun, Contractor's Application for Payment #1 for \$146,387.50 reflects the Original Contract Price (\$151,375.00) less the net Change Order # 1 of \$4,987.50 and less the Retainage of \$1,500.03.

Mr. Jewett described a cost overrun of approximately \$5,600 which was incurred by the contractor while repairing an intake line to an abutting property owner's pond. Prior to approving any subsequent Change Order, the Road Commissioner in conjunction with OCE will inquire with the Structures Grant Administrator if the change outside the scope will be reimbursed within the specifications of the Grant and contract. Any determination made will be reported back to the Selectboard for subsequent follow up.

Bert Moved and Steven seconded to approve Change Order #1 for a Decrease of \$4,987.50. Approved

Steven moved and Bert seconded to approve Contractor's Application for Payment #1 (Weaver Excavating Inc.) for \$144,887.47. Approved

Steven moved and Bert seconded to approve the Certificate of Substantial Completion for the Spring Lake Road Culvert Replacement. Approved

Listers Report:

Sharon briefed the Selectboard on the preliminary numbers on the 2016 Coefficient of Dispersion, which determines whether a reappraisal will be required by the Department of Taxes. Sharon indicated that although the Town may not need to do a reappraisal for another couple of years, however Sharon indicated that she will be commencing the preliminary steps in

obtaining a commitment from an Appraisal Contractor, because of the necessary lead time and current demand for Appraisal professionals throughout the State.

Sharon briefed the Selectboard on networking problems with Linda in regard to NEMRC. After an IT tech from NEMRC fixed an apparent synchronization problem between the two computers. Sharon indicated that NEMRC will be making a proposal for upgrading the networked environment for the Town Office.

Appointment:

Aaron moved and Bert seconded to appoint Connie Youngstrom as the 2017 Green Up Day Coordinator. Approved

Bert will inquire of Hull Maynard if he would like to continue to be the Shrewsbury representative to the Rutland Regional Transportation Council. As the incumbent, Hull's term expired June 30, 2016 and needs a renewed appointment.

New Business:

Speeding on the Cold River Road:

Bert contacted the Sheriff's Department in regarding the periodic patrolling of the Cold River road. Bert indicated that he has not yet received a formal proposal.

4400 Cold River Road Site:

Bert and Aaron have yet to find a mutually convenient time to meet with the property owner regarding the overall project.

Open to the Public:

No members of the Public present

Minutes:

Bert moved and Aaron seconded to approve the minutes of September 21, 2016. Approved

Orders:

Bert moved and Steven seconded to approve Road Commissioner Orders # 10 of October 5, 2016 for \$405,451.28 (Note: The Road Commissioner's Order include payment to Pike Industries for paving work (\$258,354.03) and the Spring Lake Culvert Replacement (\$144,887.47) both of which are partially reimbursable from VTrans as part of approved grants), and Selectboard Orders #10 of October 5, 2016 of \$8,668.88 (Note \$6,557.77 were Tax overpayments to be refunded). Approved.

Meeting was duly adjourned at 8:40 PM.

Respectfully submitted,
Mark Goodwin, Town Clerk

These minutes are unofficial until approved by the Selectboard at the next regularly scheduled meeting.