

**Minutes of Selectboard Meeting
Wednesday December 7th, 2016**

Present at Meeting:

Bert Potter, Selectman; Steven Nicholson, Selectman; Aaron Korzun, Selectman; Linda McGuire, Treasurer; Mark Goodwin, Clerk

Call to Order:

The meeting was called to order at 7:01 PM by Selectman Potter

Approval of Agenda:

Aaron moved and Bert seconded to approve the agenda. Modifications with additional items to be included: Line of Credit Extension, 4400 Cold River Site update, Brook Field Service contract. Approved with modifications

2017 Budget Schedule:

The Selectboard will be contacting individual Town Officials and Chairs of Commissions in respect to submission of proposed 2017 budgets. Town Clerk, Town Treasurer and Listers will be listed on the agenda for the December 21st Selectboard Meeting. The Road Commissioner will be contacted and scheduled based on availability and weather conditions. Aaron will be contacting the Planning Commission Chair, Laura Black. Bert will be responsible for the submission of the Transfer Station budget. Emergency Management and Animal Control Officer will be incorporated as the budget is developed.

FEMA / VTrans Closeout Report:

Steven reported that he has made significant progress in gathering the necessary documentation for Ron Penkowski of VT DEMHS. Steven indicated that he will need to review the archive of e-mails prior to his tenure on the Selectboard to ascertain if any relevant correspondence needs to be submitted as proof of the justification for the additional costs outside the initial scope of work. However, Steven indicated that he would expect the finalization and approval for payment will take up to about six months because of both State and Federal review and signoff procedures.

The Spring Lake Culvert mediation work has been completed and Grant reimbursement requests have been submitted to VTrans.

Work in the ROW: 211 Frank Lord Road:

An application for a curb cut at 211 Frank Lord Road has been received by the Selectboard. Bert will contact the Road Commissioner for any comments relative to the specific site prior to authorization of application.

Open to the Public:

No members of the public present

New Business:

Brook Field Service Contract:

Bert moved and Aaron seconded to authorize Brook Field Service for the annual service contract on the Town Office generator at a cost of \$236. Approved

4400 Cold River Road Site:

Bert will contact Alan Shelvey to mark off the anticipated corridor for the Cold River Rd. so that when discussions are held, all parties will have visual aids in helping to visualize and understand the scope of the project.

Mascoma Line of Credit:

Bert reported the Selectboard Orders #12 will include the interest payment to Mascoma Bank for the current Line of Credit, which is being retired.

Aaron Moved and Bert seconded to approve a new \$250k Line of Credit from Mascoma Bank, which is an extension of the just retired agreement, with a new term ending in December 2017. Approved

Minutes:

Bert moved and Steven seconded to approve the minutes of November 16, 2016. Approved

Orders:

Aaron moved and Bert seconded to approve Road Commissioner Orders # 12 of December 7, 2016 for \$32,090.17 (Note includes purchase of Culvert Thawer, VLCT insurance premium and Spring Lake Rd. mitigation payment) and Selectboard Orders #12 of December 7, 2016 of \$8,429.47 (Note: includes Mascoma interest payment on retired Line of Credit and VLCT insurance premium). Approved.

Meeting was duly adjourned at 8:30 PM.

Respectfully submitted,
Mark Goodwin, Town Clerk

These minutes are unofficial until approved by the Selectboard at the next regularly scheduled meeting.