

**Minutes of Selectboard Meeting
March 22nd, 2017**

Present at Meeting:

Bert Potter, Selectman; Aaron Korzun, Selectman; Steven Nicholson, Selectmen; Linda McGuire, Treasurer; Mark Goodwin, Clerk

Call to Order:

The meeting was called to order at 7:01 PM by Selectman Potter

Approval of Agenda:

Aaron moved and Steven seconded to approve the agenda. Modifications: Work in Right Of Way permit request, Shrewsbury Co-op @ Pierce's Store Class 1 Liquor License request, distribution of Draft Unified Zoning and Sub-Division Regulations, approval of March 6th Informational Meeting Minutes, Transfer Station status update. Approved with modifications

Appointments:

Fence Viewers:

Aaron moved and Steven seconded to appoint Michael Stewart, Randy Page and Bert Potter Fence Viewers. Approved

Poundkeeper:

Bert moved and Steven seconded to appoint Gillian Gaines Poundkeeper Approved

Inspector of Lumber, Shingles & Wood

Weigher of Coal

Bert moved and Steven seconded to appoint John Wood Inspector of Lumber, Shingles & Wood and Weigher of Coal. Approved

Library Board:

Bert moved and Steven seconded to appoint Debbie Bleich as the Shrewsbury representative to the Library Board. Approved

Trustee to the Shrewsbury Community Meeting House:

Aaron moved and Steven seconded to appoint Annette Parrish as a Town representative to the Shrewsbury Community Meeting House Trustees. Approved

Excess Weight Permits:

Bert moved and Aaron seconded to approve excess weight permits for:

White Construction, JP Carrara & Sons, Champlain Valley Plumbing & Heating, Champlain Construction Co., Earth Waste & Metal, Proctor Gas Inc., Fabian Earth Moving. All fees and insurance documentation is in order. Approved

Open to the Public:

No members of the Public present.

Review and Status of Burglary:

The Town Office having been broken into on Monday March 13th the incident and response to it was reviewed by the Selectboard. It was noted that of particular concern was the procedures for contacting responsible Officers of the Town; Selectboard members, Treasurer, Town Clerk and others depending on what type of incident had occurred or is occurring i.e. SFVD, Constables, Health Officer, Emergency Management.

The Clerk indicated that upon receipt from individuals of specific contact information, the data will be consolidated and formatted into easily stored format for distribution to those Town Officials who utilize the Town Office on a regular and consistent basis.

The Delinquent Tax Collector Requested of the Selectboard for access to the vault for the storage of delinquent taxes collected. Vault access is statutorily at the discretion of the Town Clerk who is responsible for its contents. Primarily the Land Records, Vital Records, Grand Lists and other records necessary for the municipality's operation.

Transfer Station:

Bert informed the Selectboard that the July 1st 2017 date for mandatory Food Scrap Collection has not been revised. Bert indicated that he will still be working with SWAC and local vendors in regard to the specifics for supplemental equipment and periodic pick-up of food scrap material from the Transfer station and liquidating the added expense associated with adhering to the requirements of ACT 148. Bert indicated that unlike recyclables, there is no mandate for the Transfer Station to handle the Food Scraps free of charge.

Work in the Right of Way Permit:

Bert moved and Steven seconded to approve a Curb Cut (Work in ROW) for 910 Eastham Rd. Michael Wheeler in order to construct a driveway for a proposed hunting camp. The Road Commissioner had reviewed and found no particular issues where the Curb Cut was to be located. Approved.

Shrewsbury Co-op @ Pierce's Store:

The Selectboard received a Class 1 Liquor License application for Pierce's Store. This was particular for the renovated garage space in order to have various entertainment events. Aaron moved and Bert seconded to approve the Pierce's Class 1 Liquor License application. Approved.

Draft Unified Zoning and Sub-Division Regulation:

The Clerk distributed the Draft regulations as well as the Summary documentation to members of the Selectboard so that they can become familiar with the document prior to warning and conducting their own Public Hearing to act on the By-law modification.

It is anticipated that the Selectboard will be formally presented the draft as a result of a previous Public Hearing by the Planning Commission, as part of the adoption process, within the next few weeks.

Minutes:

Bert moved and Aaron seconded to approve the Minutes of March 8th, 2017. Approved

Orders

Bert moved and Steven seconded to approve:
Road Commissioner Orders # 3A of March 22, 2017 for \$13,111.40 and Selectboard Orders # 3A
of March 22, 2017 for \$5,681.98. Approved

Meeting was duly adjourned at 8:30 PM

Respectfully submitted,
Mark Goodwin, Town Clerk

These minutes are unofficial until approved by the Selectboard at the next regularly scheduled meeting.