Minutes of Selectboard Meeting  
November 19th, 2014

Present at Meeting:  
Michael Stewart, Selectman; Bert Potter, Selectman; Steven Nicholson, Selectman; Mark Goodwin, Clerk

Members of the Public:  
David Fretz

Call to Order:  
The meeting was called to order at 7:00 PM by Selectman Potter

Approval of Agenda:  
Mike moved and Bert seconded to approve the agenda. Approved

Employee Health Insurance for 2015:  
Steven proposed a letter be sent to the Town Employees (Road Crew) indicating the November 15 through December 31 was the Open Enrollment period for the Vermont Health Exchange. There was general discussion regarding the various published plans available through BCBSVT / MVP. 
Mike moved and Steven seconded to set as the base, the Town’s contribution to the employee monthly health insurance expense on the BCBSVT Platinum Plan: $624.18 for one person, $1248.36 for two persons and $1,753.95 for a family. Discussion: The consensus is to maintain the current plan. Approved.

Extended Truck Warranty:  
Bert made an independent investigation into some of the particular coverage aspects of the warranty, especially towing as a result of non-covered components. His concerns are now alleviated.
Mike outlined the particulars of the Extended Warranty Package:
Towing - $550 max. 60 mos. / unlimited miles.
Engine, incl. electronics – 60 mos. / 200k miles / 7200 hrs.
$5,000.10 +$51 registration = $5,061.10.
Mike indicated that the period for enrollment had expired a month ago, but will attempt to obtain an exemption. 
Bert moved and Steven seconded to approve $5,061.10 for the Navistar Extended Warranty for the new International 7600 Truck. Approved

Generator Preventative Maintenance Agreement:  
Bert moved and Mike seconded to approve $218.00 for the 2015 Maintenance Agreement with Brookfield Service. Approved.

Letter from the Board of Auditors:  
The Selectboard acknowledged receipt from the Board of Auditors of a letter requesting that the Selectboard arrange a meeting between the Selectboard, the Board of Auditors and Jeff Bradley, independent professional auditor, to review his finial audit report for 2013. It was further
requested that this meeting take place prior to that time when the Board of Auditors needed to commence writing their respective annual report. The consensus of the Selectboard is that this would be a worthwhile endeavor. Steven indicated he will be contacting the Board of Auditors to request from them that they submit their primary questions and concerns in writing prior to the meeting, so that the most efficient use of Mr. Bradley’s time and expense could be achieved and to coordinate a mutually convenient date. Steven also indicated that it would be appropriate for Mr. Bradley to supply at least one printed copy of his audit and report to be recorded and kept at the Town Office, particularly for anticipated FEMA audits in the future.

**Curb Cuts / Approval to Work in the Right of Way:**
Mike reported that the Road Commissioner has reported that the issue on Russellville Road has been abated. The non-permitted curb cut on Wilmouth Hill Road was constructed in an appropriate way, but it was still unclear if a permit for the record was to be forthcoming. In respect to the curb cut on the Upper Cold River Road for the Walker property, Mike indicated that he had spoken with the Zoning Administrator and that there were other issues involved with that particular site than just the curb cut. Of particular concern are temporary or seasonal camp dwellings and septic issues. The Zoning Administrator also mentioned other sites around the Town that are being reviewed for compliance with permitting regulations. The outcomes to these reviews are still being concluded and the Selectboard will know soon how the ZA intends to proceed.

**Open to the Public:**

**UCRR Shear:**
Mike announced no new updates from Otter Creek Engineering in respect to meetings with VT DEMHS and or FEMA in respect to the UCRR Shear. Bert indicated that he had spoken with Mark Youngstrom of OCE who was attempting to obtain from FEMA a written determination as to how they are going to proceed so that appropriate alternatives might be addressed.

Mr. Fretz was adamant about the Selectboard setting a time certain date for either VT DEMHS, FEMA or Otter Creek Engineering to specify how they are going to proceed. David reiterated that it was extremely unprofessional for any of the responsible parties to have not made a substantial and specific report to the Selectboard or Town as to the status of their review and or determinations. It was his opinion, which was concurred by the Selectboard, that this situation is cause for uncertainty, confusion and misunderstanding between the citizens and their representatives and the agencies that are commissioned to serve them in respect to these issues.

David Fretz formally requested that the Selectboard hold any payments due Otter Creek Engineering until reports are made for meetings or attempted meetings or conferences with the parties involved with this particular project. The Selectboard is willing to exercise some more patience with OCE and VT DEMHS / FEMA in their determination as to how to proceed or not. However, Mike indicated that he will be contacting OCE to let them know a course of action will need to be implemented soon so that the unintended consequences of non-action, i.e. continued erosion of the bank supporting the Cold River Road can be addressed.

**Website:**
David Fretz and the Selectboard thanked the Town Clerk for his efforts in posting a page dedicated to the Brown Bridge on the Town Website.

Minutes:
Bert moved and Mike seconded to approve the minutes of November 5\textsuperscript{th}, 2014. No discussion. Approved.

Orders
Bert moved and Mike seconded to approve:
Selectboard Orders #11A of November 19, 2014 for $3,240.88 and Road Commissioners Orders #11A of November 19, 2014 for $12,301.29. It was noted that about half of the Road Commissioner Orders expenditures were for health insurance premiums and truck repair. Approved

NPS Official Citation:
Bert volunteered to make a frame and mat appropriate for the received National Park citation on the Landmark status of the Brown Bridge.

Meeting was duly adjourned at 8:30 PM

Respectfully submitted,
Mark Goodwin, Town Clerk

These minutes are unofficial until approved by the Selectboard at the next regularly scheduled meeting.