

**Minutes of Selectboard Meeting
March 16th, 2016**

Present at Meeting:

Aaron Korzun, Selectman; Steven Nicholson, Selectman; Bert Potter, Selectman; Linda McGuire, Treasurer; Jamie Carrara, Road Commissioner; Mark Goodwin, Clerk

Mark Youngstrom – Otter Creek Engineering

Call to Order:

The meeting was called to order at 7:02 PM by Selectman Potter

Approval of Agenda:

Bert moved and Aaron seconded to approve the agenda. Approved

Road Commissioner's Report:

Jamie brought forth for the attention of the Selectboard and for the record his concern with the fluvial erosion issues that are impacting the overall structural integrity of the Cold River Road, particularly in the area adjacent to 4400 Cold River Road (Carrol Adams' / Pitka properties).

Mark Youngstrom who has been making continued inquiries and follow up communications with VT DEMHS, DEC and VT DOT in respect to financial support for the 4400 Site, summarized the situation. The site apparently qualifies as a project for VTrans' Hazard Mitigation Program and Federal Pre-Disaster Mitigation Program. The site has been within VT DEMHS purview since David Rice made inquiries last year. It would appear, that after a couple of site visits by State officials and photo documentation submitted that the project is moving to the forefront.

Mark indicated that applications for Grant Funding is due to be submitted to FEMA June 15 of this year. VT DEMHS would like to review the document prior to submission. It will require a Cost Benefit Analysis similar to FEMA templates used in Grant qualification applications for TSI property buy-outs. Included in the submission will be the Geo-Technical stability analysis to be done by Haley and Aldrich. This will allow for a "tailoring" of the submission in order that a determination of the possible mitigation approaches and consequently which ones will be best suited for the site.

Mark recommended that the Town utilizes the services of Alan Shelvey in order to do the CBA. It would be less expensive and more expeditious in that Alan has the appropriate engineering background to understand the requirements and execute the CBA and also confer with OCE on those issues which will require additional support. It anticipated that in order to meet the June 15 deadline, that application processing begin ASAP.

Bert moved and Aaron seconded to approve the revised contract with Haley & Aldrich (\$14,000) for assessment of the 4400 Cold River Rd site. (Previous contract included the area of the Upper Cold River Rd Shear which is no longer necessary). Approved.

Report on the Upper Cold River Road Shear:

Work has been stalled because of the spring conditions of the roads. Anticipate that work will commence again in a couple of days, as the weather cools down and hardens up the roads. Haley & Aldrich are digging test holes to determine exactly how deep the “foundation” stones will need to be placed. Mark reported that the Cold River has been moved and the temporary bridge is in place so that work can move through the area. There will be another “survey” of the slope because there has been additional loss of material since initial survey was done.

Spring Lake Road Culvert Replacement:

A pre-construction meeting with the Road Commissioner, Spring Lake Ranch and OCE will be held Thursday March 17 at the Town Garage in order to confirm expectations on how the project will be proceeding.

Town Garage Alarm System:

The system has been installed and is now operational.

Treasurers’ Report on the Line of Credit

Linda reported that Mascoma Bank will extend a Line of Credit for FEMA related projects. Mascoma will require a determination of the amount of funds requested and for how long. Interest is based on actual amount borrowed against the line of credit. Merchants Bank will offer a Tax Anticipation Note and will require in addition to the same criteria as Mascoma, a determination of when the funds will be needed and a three (3) year audit history submission. Steven indicated that based on a regular monthly billing submission for the FEMA work against PW 2867 that reimbursements from VTrans should not create a cash flow problem, so that requesting the \$250k Line of Credit that has been utilized in the past should be adequate.

Bert moved and Steven seconded to authorize the Treasure to proceed with an application from Mascoma Bank for \$250k , with interest charges only on the funds actually borrowed. Beginning April 4, 2016. Approved.

Appointments:

Bert moved and Steven seconded to appoint:

Davis Terrell as **Energy Coordinator**

Alan Shelvey to the **Development Review Board**, based on a recommendation from Mark Youngstrom, Chair of the DRB

Jonathan Gibson as a **Trustee to the Community Meeting house**. Based on a recommendation from Julianne Sharrow, Chair of the Trustees of the Community Meeting House. Note: The recommendation was for a full three (3) year term.

David Rice as **Emergency Management Coordinator**

All appointment approved.

NOTE:

In honor of George Richards' service to the Community, he was confirmed as Weigher of Coal posthumously.

Excess Weight Permits:

Bert moved and Aaron seconded to approve Excess Weight Permits for the following:

A Johnson Co, Champlain Valley Plumbing & Heating, JP Carrara & Sons.

Approved

Open to the Public:

No members of the public present.

Informational Meeting Minutes:

Bert moved and Aaron seconded to approve the minutes of the Shrewsbury Informational Meeting of February 29, 2016. Approved

Minutes:

Bert moved and Aaron seconded to approve the Minutes of 3/2/2016. Approved

Orders

Bert moved and Steven seconded to approve:

Road Commissioner Orders # 3A of March 16, 2016 for \$24,745.47 and Selectboard Orders # 3A of March 16, 2016 for \$\$2,904.88.04 No discussion. Approved

Meeting was duly adjourned at 8:20 PM.

Respectfully submitted,
Mark Goodwin, Town Clerk

These minutes are unofficial until approved by the Selectboard at the next regularly scheduled meeting.