

Local Emergency Management Plan

1. Emergency Management (EM) planners

<i>These are the people who wrote and/or maintain this plan.</i>	
Steven Nicholson	

2. Municipal Emergency Operations Center (EOC)

<i>The EOC is an organization that coordinates information, support, and response across the municipality for Incident Commanders and town officials. Its main functions are to maintain situational awareness for municipal leaders, coordinate resource and information requests, and provide public information.</i>	
Who, by position, can activate the EOC?	EMD, Selectboard
Preferred EOC Positions and Duties	
EOC Director Aaron Korzun	Supervises and directs all EOC activities coordinating municipal support and response
Mark Goodwin	Staffs phones and radio
Aaron Korzun	Tracks and answers any Requests For Information (RFI)
Aaron Korzun	Tracks and coordinates any Requests For Support (RFS)
Aaron Korzun	Produces and posts public information and press releases
Linda McGuire	Financials- tracks invoices, pay logs, etc...
Potential EOC Staff Members	
<i>Name</i>	<i>Notes / Contact Information</i>
Aaron Korzun, EMD	H:802-492-3362, M:802-774-8264, dockorzun@vermontel.net
Steven Nicholson	H:802-492-3824, M:802-342-3605, snicholson@vermontel.net
Mark Goodwin	W:492-3511, H:747-0192, shrewsburyclerk@vermontel.net
Betsy Jesser	H:802-492-3587, vtbenbeano@gmail.com
Francis Wyatt	H:802-492-3001, M:802-349-0210, wyattfe@gmail.com
Linda McGuire	W:802-492-3558, H:802-492-3487, shrewsburytreas@vermontel.net
Primary EOC Location	
Facility / Address:	Town Office, 9823 Cold River Rd. Shrewsbury, VT 05738
Phone Numbers:	802-492-3511- Town Clerk, 492-3558- Treas., -2009, listers
Equipment/Notes:	Computer, copier, printer, base radio: frequency- 159.045, Generator.
Alternate EOC Location	
Facility / Address:	Cuttingsville Fire Station, 23 Shunpike Rd.
Phone Numbers:	802-492-6001
Equipment/Notes:	Need to bring: computer, printer, paper, pens, maps, etc...

3. Resources

Use municipal resources, mutual aid agreements, and local purchases first to get resources for response as needed and available.		
Purchasing agents for emergencies: Road Commissioner, Selectboard		
Emergency spending limits: None.		
Businesses with Standing Municipal Contracts		
<i>Type of Contract</i>	<i>Name</i>	<i>Contact Info</i>
Other Local Resources		
<i>Type of Resources/Skills</i>	<i>Name</i>	<i>Contact Info</i>
Firefighting, Search & Rescue	Shrewsbury Volunteer Fire Department	492-6001
Excavator, dump truck	Duane Carrara	H:802-492-3498 M:802-779-7216
Excavator, dump truck	Beardmore Excavating	802-342-3507
Dump trucks, hauling materials	Ethier Trucking	802-446-2758
Electricity outage	Green Mountain Power	1-800-451-2877
Debris removal	Martin's Logging & Excavating	802-492-3444
Derailment	VT Rail System	802-775-4356
E911 outage	Vtel	1-800-279-4049
State support that is usually at no cost to the municipality: <ul style="list-style-type: none"> • Vermont Hazardous Material (HAZMAT) Response Team (VHMRT) • Vermont Urban Search and Rescue (USAR, VT-TF1) • Vermont State Police and Special Teams • Community Emergency Response Teams (CERTs) • Swiftwater Rescue Teams • Regional Shelter Support • State government agency expertise / services • Federal response agency expertise State support the municipality will normally eventually have to pay for: <ul style="list-style-type: none"> • Supplies and equipment (including sandbags) • VTrans Equipment and Personnel • Vermont National Guard Support 		
<i>The State Emergency Operations Center (SEOC, 800-347-0488) will help coordinate any state support teams or other external resources that local responders may need.</i>		

National Incident Management System (NIMS) Typed Resources												
Type	I	II	III	IV	Other	Type	I	II	III	IV	Other	
Critical Incident Stress Management Team				N/A		Hydraulic Excavator, Large Mass Excavation				N/A		
Mobile Communications Center						Hydraulic Excavator, Medium Mass Excavation		1				
Mobile Communications Unit			N/A	N/A		Hydraulic Excavator, Compact						
All-Terrain Vehicles	N/A	N/A	N/A	N/A		Road Sweeper						
Marine Vessels	N/A	N/A	N/A	N/A		Snow Blower, Loader Mounted						
Snowmobile	N/A	N/A	N/A	N/A		Track Dozer						
Public Safety Dive Team						Track Loader						
SWAT/Tactical Team						Trailer, Equipment Tag-Trailer	1			N/A		
Firefighting Brush Patrol Engine	N/A	N/A	N/A			Trailer, Dump		N/A	N/A	N/A		
Fire Engine (Pumper)	2					Trailer, Small Equipment			N/A	N/A		
Firefighting Crew Transport				N/A		Truck, On-Road Dump, w/plow		4		1		
Aerial Fire Truck			N/A	N/A		Truck, Plow						
Foam Tender			N/A	N/A		Truck, Sewer Flusher						
Hand Crew						Truck, Tractor Trailer				N/A		
HAZMAT Entry Team				N/A		Water Pumps, De-Watering						
Engine Strike Team						Water Pumps, Drinking Water Supply - Auxiliary Pump						
Water Tender (Tanker)	1	1		N/A		Water Pumps, Water Distribution						
Fire Boat				N/A		Water Pumps, Wastewater						
Aerial Lift - Articulating Boom						Water Truck		N/A	N/A	N/A		
Aerial Lift - Self Propelled, Scissor, Rough Terrain						Wheel Dozer			N/A	N/A		
Aerial Lift - Telescopic Boom						Wheel Loader Backhoe				1		
Aerial Lift - Truck Mounted						Wheel Loader, Large						
Air Compressor						Wheel Loader, Medium		1				
Concrete Cutter/Multi-Processor for Hydraulic Excavator						Wheel Loader, Small				N/A		
Electronic Boards, Arrow						Wheel Loader, Skid Steer				N/A		
Electronic Boards, Variable Message Signs						Wheel Loader, Telescopic Handler						
Floodlights				N/A		Wood Chipper	1	N/A	N/A	N/A		
Generator						Wood Tub Grinder						
Grader	1			N/A								

Information about the NIMS Typed resources can be found at: <https://rtlt.preptoolkit.org>, Ctrl+Click to follow link.

4. Public Information and Warning

<i>During a significant emergency, the Emergency Operations Center (EOC) and Incident Command Posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.</i>	
VT-Alert message - State: Other VT-Alert managers:	Vermont Emergency Management: 800-347-0488
Important Local Websites / Social Media channels:	Betsy Jesser, ytbenbeano@gmail.com or benbeano@vermontel.net e-mail notices. www.shrewsburyvt.org , town office website.
Local Newspaper, Radio, TV:	Rutland Herald, 802-747-6121 Times of Shrewsbury, shrewsburytimes@gmail.com ,
Public Notice locations:	Town Office, Pierce's Store, Cuttingsville Post Office
<i>Vermont 2-1-1 is a United Way of Vermont system that provides 24x7x365 information and referral services in cooperation with a large number of state and local government and community based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary.</i>	
To provide information for 2-1-1 Dial 211 or (802) 652-4636	

5. Vulnerable Populations

<i>If necessary, the EOC may contact organizations and facilities, below, that serve vulnerable populations to identify residents who are at risk based on the emergency. If there are residents at risk or in danger, the EOC should monitor their status and if required coordinate support for them until their situation stabilizes.</i>	
<i>Name / Notes</i>	<i>Contact Info</i>
CARE (Citizen Assistance Registration for Emergencies)	800-347-0488
Shrewsbury Mountain School, 300 Mountain School Rd.	802-492-3435, Jodie Stewart-Ruck, Principal
Spring Lake Ranch, 1169 Spring Lake Rd., Duty Staff Officer	802-492-2090, 802-492-3322
ARC Rutland Area / Ross Almo (24-hour)	802-345-6692 (mobile)
VNA & Hospice / Catherine Schneider (24-hour)	802-774-8024 (mobile)
Rutland Mental Health / Emergency Services (24-hour)	802-775-1000
Council on Aging / Helpline (8-4 M-F)	800-642-5119
Dana McMahan, Rutland Aging Services Director	802-345-3928
Courtney Anderson, Nutrition Director	802-734-0484
Rosemary Greene, Business Operations Director	802-236-0784
Chris Adams, Development & Communications Director	802-236-1560

6. Shelters

<i>During some emergencies, the EOC will monitor or coordinate support for residents who are displaced due to property or infrastructure damage.</i>	
Spontaneous Sheltering	
<ul style="list-style-type: none"> • Determine the approximate number of people who need sheltering • Call the State EOC / Watch Officer at 800-347-0488 and request support • Track the status of residents who need shelter until their situation stabilizes 	
Regional Shelter	
Location / Address:	Rutland Senior High School, 22 Stratton Rd., Rutland
Opening Contact:	State EOC, 800-347-0488; American Red Cross, 802-660-9130
Phone Numbers:	Michael Derevjank, Shelter Manager 802-236-8266 Additional Numbers: 802-773-1983 / 802-770-1199
Primary Local Shelter	
Location / Address:	Town Office, 9823 Cold River Rd.
Facility Contact(s):	Sharon Winnicki, Mark Goodwin
Phone Numbers:	802-492-3511-Town office
Shelter Manager:	Sharon Winnicki, H:802-492-3536, M:802-558-3703, winnickis@gmail.com
Staff Requirements:	
Services:	Warm/Cool-Y Overnight-Y Shower-Y
Notes:	
	Capacity: 30 Generator? Y Pets Allowed? Y
Alternate Local Shelter	
Location / Address:	Shrewsbury Mountain School, 300 Mountain School Rd.
Facility Contact(s):	Jodie Stewart-Ruck, Principal, H:802-235-9761 After hours- Gary Marcy, 802-779-1081
Phone Numbers:	802-492-3435-School
Shelter Manager:	TBD
Staff Requirements:	
Services:	Warm-Y Overnight-Y Food Prep-Y
Notes:	
	Capacity: 120 Generator? Y Pets Allowed? Y

Annexes (Optional, create and letter as needed)

Annex A: Continuity of Operations Plan

See the Vermont Emergency Management (VEM) web site at <http://vem.vermont.gov> for samples and examples of annexes, such as: forms; delegations of authority; debris plans; incident-specific plans, checklists, and matrices; animal disaster references; etc.

Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
Local Emergency Management Team					
EMD	Aaron Korzun	M802-774-8264	H802-492-3362		dockorzun@vermontel.net
EM Coordinator	Steven Nicholson	M802-342-3605	H802-492-3824		snicholson@vermontel.net
Local Response Organization Contacts					
Fire Chief	Phil Severy	M802-558-5958			
Assistant/Deputy Fire Chief	Kevin Brown	H802-775-6194	M802-345-8668	W802-775-6194	
EMS Chief					
Chief of Police or Constable					
State Police or County Sheriff	State Police Sherriff	911 911	802-773-9101 802-775-8002		Sheriff Fax 802-775-1794
Local Dispatch Center		911			
Local Public Works Contacts					
Road Foreman	N/A				
Road Commissioner	Jamie Carrara	G802-492-3656	P802-772-2043	H802-492-6137	shrewsburyroad@vermontel.net freemanbrookroad@yahoo.com
Town Garage	Jamie, Dan, Matt	802-492-3656			
Drinking Water Utility	Cuttingsville Fire District #1	802-492-3744			Dick Keane
Wastewater Utility	N/A				
Transfer Station	Bert Potter Paul Young, Brian Wilder		H802-773-2272 TS 802-492-3867		clutcher8@gmail.com
Municipal Government Contacts					
Town Administrator	N/A				
Town/City Manager	N/A				
Selectboard Chair	Aaron Korzun	M802-774-8264	H802-492-3362		dockorzun@vermontel.net
Selectboard Alt	Francis Wyatt	H802-492-3001	M802-349-0210		wyattfe@gmail.com

Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
Selectboard Alt	Steven Nicholson	H802-492-3824	M802-342-3605		snicholson@vermontel.net
Town Clerk	Mark Goodwin	W802-492-3511	H802-747-0192		shrewsburyclerk@vermontel.net
Town Treasurer / Finance	Linda McGuire	802-492-3558	H802-492-3487		shrewsburytreas@vermontel.net
Town Health Officer	Kathy Felder	M802-558-9067	H802-492-3633		gkfelder@comcast.net
Forest Fire Warden Deputy Fire Warden	Kevin Brown Al Ridlon, Jr.	H:802-775-6194 H:802-492-2108	M:802-345-8668 M:802-747-8852	W-802-775-6194	
Animal Control Officer	Aaron Korzun	H802-492-3362	M802-774-8264		dockorzun@vermontel.net
School Contact #1	Jodie Stewart-Ruck	W802-492-3435	H802-235-9761		jruck@millriverschools.org
School Contact #2	Gary Marcy, after hours	802-779-1081			gmarcy@millriverschools.org
School District Office		802-775-3451			
Meeting House	Julanne Sharrow	MH802-492-6050	H802-492-3361		julanne@vermontel.net
Other Contacts					
VT 211		211	1-866-652-4636	802-652-4636	
ARC, Rutland area, 24-hour	Ross Almo	M802-345-6692			
VNA & Hospice, 24-hour	Catherine Schneider	M802-774-8024			
Rutland Mental Health, 24hr.	Emergency Services	802-775-1000			
Council on Aging, (8-4, M-F) Dana McMahon Courtney Anderson Rosemary Greene Chris Adams	Helpline Rutland Aging Services Dir. Nutrition Director Business Operations Dir. Dev. & Communications Dir.	800-642-5119 802-345-3928 802-734-0484 802-236-0784 802-236-1560			